

TRIMORO CO., LTD.

211/11-14 NONSI ROAD, CHONG NONSI, YANNAWA, BANGKOK 10120 THAILAND

TEL : (662) 295.30.78, 295.29.43, 681.30.15 FAX : (662) 295.30.79 Email : office@trimoro.com

Diamonds Testing Procedure

1. Purchasing:

- Identify the need for diamonds based on customer orders or inventory requirements.
- Source diamonds from suppliers or dealers with a reputable track record.
- Verify supplier credentials, certifications, and compliance with ethical sourcing standards.
- Negotiate price, quality, and terms of purchase.
- Issue a purchase order detailing the diamond specifications, quantity, and price.

2. Inspection at Incoming:

- Upon receipt of diamonds from the supplier, record the shipment details and match them with the purchase order.
- Physically inspect the packaging for any signs of damage or tampering during transit.
- Verify the quantity of diamonds received against the quantity mentioned in the purchase order.
- Perform a visual inspection of each diamond for external flaws or irregularities.
- Conduct an initial assessment of the diamonds' quality, including color, clarity, cut, and carat weight.
- Document the inspection results and create a receipt or receiving report.

3. Rejection (if necessary):

- If any diamonds do not meet the specified quality standards or if there is a significant discrepancy with the purchase order, initiate the rejection process.
- Isolate the rejected diamonds and clearly label them as rejected.
- Notify the supplier of the rejection and provide reasons for it, along with supporting documentation.
- Arrange for the return of rejected diamonds to the supplier or negotiate replacement or refund terms as per the purchase agreement.

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4. Follow-up Process for Mismatched Diamonds:

- In case of minor discrepancies or issues with the received diamonds that do not warrant rejection, initiate the follow-up process:
- Communicate with the supplier to resolve the discrepancies and negotiate any necessary adjustments to the purchase.
- Update inventory records to reflect the adjusted quantity and quality of the diamonds.

5. Testing Diamonds on Jewelry Products:

- Approved diamonds are used in jewelry production.
- Throughout the jewelry-making process, additional quality checks are performed to ensure diamonds are securely set and free from defects.
- Verification against design specifications and quality standards ensures the final jewelry products meet expectations.

This process flow ensures that diamonds are carefully inspected, discrepancies are addressed, and diamonds are successfully integrated into jewelry products while maintaining traceability and quality control.

Vincent Livet

